

## **To receive a report from the Service Delivery Department and consider any actions and associated expenditure**

### **Grounds Maintenance**

The usual maintenance works have been undertaken during Autumn/Spring months – wedding, boarder maintenance, and grass cutting (weather dependant).

The grounds program is ongoing, we are currently taking part in No Mow May, grass cutting is to take place again in June – number of cuts will depend on the weather conditions.

Formal hedges and the entrance planted area is scheduled to be maintained from June.

The work to extend the ash plot garden have taken place and trees planted to identify the area.

### **The Memorial Rose Garden**

Re-edging of the border to the garden has taken place and regular weeding to the rose bed continues. The box border will be trimmed and pruned as required.

The signage to identify the area has now been installed within budget and there are two memorial roses planted in the garden.

### **Fence and gates**

The Cemetery gates will be treated during this season and the cemetery store compound fence is scheduled for repair due to wind damage, once repaired this will also be treated.

There is a need to undergo a comprehensive full stock take of all assets, spare parts and consumables. This review will allow the department to maximise storage and operate efficiency.

### **Memorial Management**

There are no issues to report.

The legal requirement for Memorial Headstones is to be inspected every 5 years; however, the inspections will be continued on a quarterly basis.

### **Burials**

There are no issues to report.

### **End of Report**

**Assistant Service Delivery Manager**